

October 21, 2014

The Grant County Commission met at 8AM with Commissioners Dummann, Forrette, Stengel and Tucholke present. Commissioner Mann was absent. Chairman Dummann called the meeting to order. Motion by Tucholke and seconded by Stengel to approve the minutes of the October 7, 2014 meeting. Motion carried 4-0. Minutes filed. Motion by Stengel and seconded by Forrette to approve the agenda. Motion carried 4-0.

Milbank FFA Student Kiera Leddy presented a very interesting talk on Biotechnology – The Key Ingredient which she will be presenting next week at the National FFA Convention.

The Auditor's Account with the Treasurer for the month of September was noted.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners,
Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of September, 2014

Cash on Hand	\$1,147.96
Checks in Treasurer's possession	
less than 3 days	\$28,816.80
Cash Items	\$0.00
TOTAL CASH ASSETS ON HAND	\$29,964.76

RECONCILED CHECKING

First Bank & Trust	\$2,313.63
Credit Card Transactions	\$60.00
First Bank & Trust (Svgs)	\$2,858,778.00

CERTIFICATES OF DEPOSIT

First Bank & Trust	\$0.00
First Bank & Trust (TIF)	\$258,296.62

TOTAL CASH ASSETS	\$3,149,413.01
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GENERAL LEDGER CASH BALANCES:

General	\$1,425,222.63
General restricted cash	\$396,152.00
Sp. Revenue	\$344,263.40
Sp. Revenue restricted cash	\$0.00
Henze Road District	\$0.00

TIF Apportioning Northern Lights	\$0.00
TIF Milbank	\$0.00
TIF Northern Lights	\$258,296.62
Trust & Agency (schools 457,300.34, twps 228,302.37, city/towns 12,897.43)	\$725,478.36

TOTAL GENERAL LEDGER CASH

\$3,149,413.01

Dated this 9th day of October, 2014
Karen M Layher
County Auditor

The Sheriff's fees were \$4,896.01 for September with \$2,878.57 receipted into the county general fund. The Register of Deeds fees for the month of September were \$9,496.50. The Clerk of Courts remittance fees for the month of September were \$9,343.00. The Visiting Neighbor board minutes for July were noted.

The following statistics for the month of September for the Detention Center and Sheriff's Office as follows: Average Daily inmate population 10; Number of bookings 17; Work release money collected \$700.00; 24/7 Preliminary Breath Test (PBT) fees collected \$263.00; SCRAM (alcohol detecting bracelet) fees collected \$326.00; 24/7 PBT participants 4; SCRAM (Sobriety Program) participants 3; Calls for Service (does not include walk-in traffic) 66; Accidents investigated 5; Civil papers served 68; Cumulative miles traveled 4,303; 911 calls responded to 86.

Member of the public present was Doug Barlund.

Drainage: Chairman Dummann adjourned the Board of Commissioners and convened the commission acting as the Drainage Board.

DR 2014-31 for Kash VanDyke in the NE ¼ ex parts deeded in 4-121-51 in Farmington Twp. The permit allows for the improvement of farm land. Administrator Krista reported the adjoining landowner signature has been obtained, the NRCS determination is on file and the publication completed and letters have been received. Motion by Tucholke and seconded by Stengel to approve DR 2014-31. Motion carried 4-0.

DR 2014-32 Doug Barlund in the NE ¼ of 13-119-49 in Madison Twp. The permit allows for the placement of laterals and a main line with the tile outlet on his own land for the improvement of crop production. Administrator Krista reported the NRCS determination is on file and the publication completed and letters have been

received. Motion by Tucholke and seconded by Stengel to approve DR 2014-32. Motion carried 4-0

This concluded the business for the drainage board. Chairman Dummann adjourned the Drainage Board and reconvened the Board of Commissioners.

P & Z: Officer Krista Atyeo-Gortmaker reported a building permit had been issued as per the drawing of location of the proposed building on the permit application. In checking on the constructed building, it was determined the building was not built on the parcel identified on the application and the applicant will need to file for a variance due to the setbacks. Krista reported the applicant has not responded to letters from her office to file for a variance. As per the zoning ordinance, violations of the zoning ordinance is given to the States Attorney to resolve. The Commission instructed P & Z Officer Krista to turn the matter over to the States Attorney. Ryan Gruba, Deputy Assessor was present.

Highway: Supt Schultz reported on the types of signage that will be allowed under the federal sign high reflectivity program. He stated if a sign does not meet the standards of the program, the sign will be removed. One of signs not allowed would be the “Slow Children” sign. Supt Schultz reported he had rented a front wheel assist tractor for weed mowing as the county’s tractors are not large enough to handle the large armed mower and do not have adequate horse power to pull the 15’ mowers currently being used. After further discussion, it was moved by Tucholke and seconded by Forrette to call for bids for a 2013 or newer tractor with 100 hours or less with the bid opening to be November 14 at 2 PM with consideration of the bids at on November 18 at 8:30 AM. Motion carried 4-0.

4 H: Advisor Sara Koepke reported the copier contract for the 4-H office is on month 30 of a 48 month lease and the contract will need to be reviewed next year. The roof on the livestock building is in need of repair as the valleys are leaking and have caused a portion of the rafters to rot. It is estimated a total roof replacement for the livestock building to be approximately \$40,000. Commissioner Stengel has inspected the building and reported the roof for the four wings would not need to be replaced only the center portion of the roof. An estimate from Schwagel Construction for the materials and labor to replace the tin and purlins in the amount of \$13,804.65 was reviewed. Motion by Stengel and seconded by Tucholke to accept the bid from Schwagel Construction for the repair to the livestock barn. Motion carried 4-0.

Courthouse: The commission reviewed a quote from Larry's Refrigeration and Heating for upgrading the heating and cooling controls on the east half of the second floor of the courthouse. No action taken.

Hazardous Mitigation Plan: A discussion was held on the late filing of the Hazardous Mitigation Plan. The county had approved a consultant from the list of state approved consultants. EM Director Sheryl Ward had spent considerable time assisting with supplying the data for the plan and had sent numerous emails to the consultant stating the plan needed to be completed with no results. The matter was turned over to the States Attorney and the completed plan was received and filed with the State Office of EM after the deadline date. The late filing of the plan caused the county and Big Stone City to miss a deadline for applying for a grant. The commission was informed there were 11 other counties who had used the same consultant and had missed the filing deadline also.

Hazardous Material Plan: The Commission reviewed the Hazardous Material Plan for Milbank and Grant County prepared by EM Director Sheryl Ward and the Local Emergency Planning Commission. The plan is designed to provide hazard specific procedures and guidelines for the first responders to an actual incident involving hazardous materials. Motion by Forrette and seconded by Stengel to adopt the Hazardous Material Plan as presented. Motion carried 4-0.

Executive Session: Motion by Tucholke and seconded by Stengel to enter into executive session at 9:47 AM for the purpose of a personnel issue(s) pursuant to SDCL 1-25-2 (1). Motion carried 4-0. Auditor Layher was present. Chairman Dummann declared the meeting open to the public at 9:53 AM. No action taken.

Financial Reports: The Commission reviewed revenue, expense, budget and reserve accounts for the period ending September 30.

Old Business: Commissioner Forrette reported he had met with Milbank City Administrator Kettwig on cleaning up a piece of property.

New Business: Auditor Layher informed the Commission of an underground water break into the courthouse with the repair work to begin on Thursday.

Correspondence: None

Consent: Motion by Tucholke and seconded by Stengel to approve the consent agenda. Motion carried 4-0.

1. Approve plat:

2014-44

COUNTY COMMISSION RESOLUTION

LOTS 6 & 7, RON FENNER SUBDIVISION, IN NE ¼ OF SECTION 23, TOWNSHIP 120 NORTH RANGE 49 WEST OF THE 5TH P.M., GRANT COUNTY, SOUTH DAKOTA, as described above and hereon be approved and accepted and the Chairman is hereby instructed to endorse on such plat this resolution and to certify the same.

Paul Dummann
Chairman, Board of Commissioners,
Grant County, South Dakota

2014-45

COUNTY COMMISSION RESOLUTION

LOT 1 OF A&J RADTKE ADDITION IN THE NE ¼ OF SECTION 21, TOWNSHIP 120 NORTH RANGE 49 WEST OF THE 5TH P.M., GRANT COUNTY, SOUTH DAKOTA, as described above and hereon be approved and accepted and the Chairman is hereby instructed to endorse on such plat this resolution and to certify the same.

Paul Dummann
Chairman, Board of Commissioners,
Grant County, South Dakota

2014-46

COUNTY COMMISSION RESOLUTION

LOT 1, GERALD BOWERS ADDITION IN THE NW ¼ OF SECTION 8, TOWNSHIP 121 NORTH RANGE 49 WEST OF THE 5TH P.M., GRANT COUNTY, SOUTH DAKOTA, as described above and hereon be approved and accepted and the Chairman is hereby instructed to endorse on such plat this resolution and to certify the same.

Paul Dummann
Chairman, Board of Commissioners,
Grant County, South Dakota

2. Approve hiring of Heather Rise Community Health Nurse Secretary effective October 24 at \$12.40 per hour
3. Approve Big Stone Branch Library volunteer list as on file in the Auditor's Office
4. Approve library's submitted list of deletions of books and materials for the months of July, August and September 2014
5. Approve lease agreement with Ram Enterprises for office space rent at \$200 per month effective 9-1-14
6. Approve surplus of HP lazer jet printer 4100N from the Big Stone Branch Library inventory, fixed asset 511-8629
7. Approve surplus of Sony Mavica FD-200 Digital Camera (uses floppy disk) from the Library inventory fixed asset 511-8750
8. Declare surplus a Gateway 4500D computer, serial number 37258042 from the Big Stone Library, fixed asset 511-9177
9. Declare surplus video display unit (5 tier) from the Library inventory, fixed asset 511-7016
10. Declare surplus Easel/Chalkboard/Flannel graph from the Library inventory, fixed asset 511-8217

Claims: Motion by Forrette and seconded by Stengel to approve the claims as presented. Motion carried 4-0. A-OX WELDING, supplies 32.86; AMERICAN STAMP, stamp 65.06; AVERA- MILBANK AREA HOSPITAL, prof serv 1,311.00; BIERSCHBACH EQUIP, hwy project 14.95; BRIGGS ELECTRIC MOTOR SERVICE, supplies 299.00; BUREAU OF INFO & TELE, internet & email 720.00; BUTLER, glass 491.55; CENTURLINK, phone 586.55; CHS-BORDER STATES, gas & diesel 15,280.40; CLAY COUNTY, prof serv 71.40; CONSOLIDATED READY MIX, hwy project 6,593.70; CREATIVE CO, books 388.23; EASTSIDE CARWASH, carwash usage 121.04; DIESEL MACHINERY, blades & culverts 256.78; ESS, election supplies 1,635.57; EMERY PRATT, books 66.08; ESRI, maint 1,000.00; SANDRA FONDER, prof serv 50.00; G & K SERVICES, supplies 192.62; G & R CONTROLS, parts 34.95; GALL'S, supplies 335.50; GLOBAL GOVT EDUC, comp supplies 1159.78; GRANT CO SHERIFF, postage 12.70; GRANT COUNTY REVIEW, publishing 447.32; GRANT-ROBERTS RURAL WATER, water 32.20; HARTMAN'S, groceries & supplies for prisoners 794.35; HEDAHLS, supplies 63.24; HUMAN SERVICE AGCY, alloca 6623.00; INGRAM, books & CD 1,374.14; ITC, phone & internet 122.81; LABOLT DEVELOP CO, rent & internet 70.00; LATI, regis 99.00; GUY MANN, reimburse 4,250.00; MIDAMERICA BOOKS, books 218.35; MILBANK AUTO PARTS, parts & supplies 460.95; MILBANK COMMUNICATIONS, radios 2,035.00; MILBANK WINWATER WORKS, hwy project 2,854.40; REGINA NEU, prof serv 54.00; NORTHWESTERN ENERGY, nat gas 64.90; OFFICE MAX, supplies 4.76; OFFICE PEEPS, supplies 70.76; OMEGA INDUSTRIES, hwy project 16,675.31; OTTER TAIL POWER, electricity 3,007.77; PETERS DISTRIBUTING, repair 1,465.79; MILBANK GLASS & MORE, repair 47.84; RAMKOTA, room 180.00; RAMKOTA INN-PIERRE, room 201.98; REDWOOD TOXICOLOGY, supplies 111.80; ROBERTS CO SHERIFF, prof serv 260.00; DELORIS RUFER, rent 100.00; RUNNINGS, supplies 47.01; SCHUNEMAN EQUIP, repairs 132.61; SD ASSN CO COMMISSIONERS, CLERP 1,839.19; SD DEPT OF HEALTH, flu shots 75.00; SD DEPT OF REVENUE, lab 175.00; SEEHAFFER HARDWARE HANK, supplies 187.37; KATHY STEINLICHT, reimburse 4,250.00; STERN OIL CO, oil 2,106.95; TITAN MACHINERY, oil 47.25; TRAPP PLUMBING, prof serv 78.54; TREVETT'S CAFÉ, prisoner meals 976.50; TRUENORTH STEEL, culverts 13,673.75; TWIN VALLEY TIRE, supplies & tires 1,604.75; TYLER COMPUTER, supplies 641.25; TYLER TECHNOLOGIES, prof serv 343.75; UPI, gas & diesel 6,850.87; VALLEY OFFICE, supplies 757.13; VERIZON, hotspot 38.52; CITY OF WATERTOWN, 911 fees 6,543.74; WE PE INDUSTRY, air filters 289.00; WHETSTONE VALLEY ELEC COOP, electricity & repair 869.67; XEROX, copier rent 591.29. TOTALS: \$114,528.53.

SDACO, ROD Modernization fee 286.00; SD ATTORNEY GEN, 24-7 & scram fee 356.00.00. TOTALS: \$ 642.00.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be November 6 (Thursday) and 18, 2014 at 8 AM. Motion by Tucholke and seconded by Stengel to adjourn the meeting. Motion carried 4-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Paul Dummann, Chairman, Grant County Comm.